

How to Apply for Online for Septic Services

Step One: Review your Options

- Review septic related online services provided <u>HERE</u>
- Applicable Services Provided:
 - New and Repair Septic Permits
 - New and Repair Alternative Septic System Permits
 - Septic Modification Permits
 - Current Septic System Inspection Letter
 - Septic System Certificate of Verification
 - Water Samples (Total Coliform)
 - Subdivision Lot Evaluations
 - Large System (>750 GPD) Plan Review

Step Two: Start Your Application

- Start a Septic Service Request Application HERE.
 - Note: Online Applications are only compatible with Google Chrome, Firefox, Edge or Safari web browsers.
- Ensure you have the following information-- Tax Map and Parcel Number, Landowner information, Subdivision and lot number (if applies), Site address, directions to the site.
- If assistance with online applications is needed, please contact TDEC's Nashville Field office at 615-687-7000 and request for septic assistance.
- Payment by echeck, credit or debit card is required to complete an online application.
- Important Note: once the application is started it must be completed, it will not be saved once applicant exits the application.
- Soil maps and plot maps can be emailed attn: septic to <u>TDEC.Nashville.EFO@tn.gov</u> (optional) and a hard copy mailed (required) to Nashville Field Office Attn: Septic 711 R.S. Gass Blvd, Nashville, TN 37216.

Step Three: Check Your Status

If your permit has taken longer than 4 weeks to process please call (the phone numbers provided above) and have the following information handy: the name on the application, the road name, and subdivision and lot # if applicable.